



Everything you need to know about organizing a fishing event. Available at www.catchfishing.com

Registration & Coordination

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EVENT PLANNING SERIES

Determine registration procedures, conduct pre and/or on-site registration and maintain historical data from year to year. If your volunteer base or site has limitations in terms of how many participants you can handle, advanced registration is recommended. Advanced registration helps the organizing committee plan for a certain number of people. But be aware: there are usually people who show up who have not pre-registered.

Making sure participants know where to go can be an important part of your event. This can be accomplished by good signs and maps or by keeping groups together and having a “host” direct them.

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Catch Fishing®

READ BEFORE THE EVENT

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